



Cover Supervisor

**Grade G, Point 8-12 (£13,476 - £14,587 actual)
30 hours per week, 38 weeks per year**

Part-Time Considered

We seek to appoint a Cover Supervisor to join our fantastic team.

As a Cover Supervisor you will need to cover a range of subjects and deliver pre-prepared work to classes in the absence of the teacher. The successful candidate will be able to think on their feet and show authority in the classroom, managing student behaviour effectively.

Suitable candidates will enjoy working with young people, be flexible and calm in their manner and possess a good sense of humour.

Experience of working in secondary education is desirable but not essential. This role may be suited to anybody considering a career in teaching and there may be possibility of support from the College to obtain teaching qualifications.

Other duties may include supporting the work of classroom teachers when not deployed directly covering a class.

The full time hours are 8.15am – 3.00pm with a 45 minute lunch break, term time only. Part time hours are negotiable.

For an application form and further details please visit the [vacancies](http://www.latimer.org.uk) page on our website www.latimer.org.uk. Alternatively, please contact Ms Ridley, Principal's PA, on 01536 720310 or email vacancies@latimer.org.uk.

Please note we do not accept CVs as part of our application process.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post will be subject to an enhanced DBS disclosure.

The Latimer Arts College values the diversity of our workforce and welcomes applications from all sectors of the community.

Closing Date: 9.00 am Monday 14 October 2019