



SUBJECT INFORMATION PACK

**Subject Leader:
Design and
Technology
(known as Assistant
Progress Leader)**

Art and Design and Technology: where creativity and innovation thrive!

Our Team

As a College, we are passionately committed to Art and Design Technology teaching and the benefits that it brings to our students' personal development. Our curriculum is vibrant and creative and allows our students to explore their imagination through the development of ingenious and thought provoking work.

Our students love our subjects and take a great deal of pride in their achievements: our team thrive on this and find it immensely rewarding.

We are currently a team of 5 specialist teachers and three specialist technicians. The Department is led by a Head of Department (known as Progress Leader) and supported by two Assistant Progress Leaders who share leadership responsibilities between them.

Our Subject Leader (Assistant Progress Leader) Role

We are seeking to appoint a candidate who is passionate about their subject area; a team player who will thrive on collaboration and team work; someone who really wants to make a difference to our creative and vibrant Art and Design Technology Team. The person appointed will have a clear vision of what an outstanding Design and Technology provision looks like and have the skills to lead in this area. We would be particularly interested in a candidate who has knowledge and understanding of Health and Safety in Design and Technology and can lead on this.

We would ideally like to recruit a specialist in the technical principles previously considered as *Resistant Materials*, such as timber and metal based materials, polymers and electronic and mechanical systems. There may be a requirement to teach other Art and Design specialisms and so a candidate who could contribute to Food Technology at KS3 and KS4 and/or Art at KS3 would also be of interest to us.

We are well on the road to being outstanding and are looking for a team member who is passionate about the subject area and who likes to work collaboratively, share resources and wants to join us on our mission to be the best that we can be.

Our Facilities

We have excellent facilities, many of which have been recently refurbished and/or extended. We have five art rooms, one textiles room, one food room, two practical workshops and two computer rooms. The department also has two large ceramic kilns.

Our Curriculum

In Design we currently deliver 3D materials, textiles, graphics, and food and nutrition across KS3 and KS4. Uptake for these subjects at exam level is consistently high.

Within Design, Years 7 and 8 currently follow a carousel system of four rotations every eight weeks, with their progress being tracked across the year as they move through the subject disciplines.

Within the disciplines they study a thematic area of design focusing on the design and manufacture of quality products and the iterative design skills required.

In Food and Nutrition we follow the AQA GCSE specification, the breadth and depth of which also inspires our KS3 schemes of work, offering students an exciting pathway through developing professional practical skills and scientific understanding.

In Art we deliver a series of fresh and exciting schemes of work at KS3 and follow the unendorsed specifications at GCSE and GCE level, offering a broad spectrum of media disciplines. Our Art and Design curriculum at KS4 also offers candidates the opportunity to focus their studies towards a Textiles or Graphics specialism.

Art and Design and Technology students currently study GCSE and GCE qualifications from examining bodies AQA and Edexcel. As a whole, our curriculum looks to cultivate key subject skills through fresh and imaginative teaching and learning.

Job Description: Subject Leader: Design and Technology

Role:	Subject Leader (known as Assistant Progress Leader): Design and Technology
Line Manager:	Head of Department (known as Progress Leader): Art and Design Technology
Direct Reports:	None
Scale:	TMS plus TLR2A

General Responsibilities

- To be Subject Leader: Design and Technology, leading specifically on Design;
- As a teacher, to carry out the specific responsibilities of the role as contained in the School Teachers' Pay and Conditions document;
- To be a form tutor and to carry out the specific responsibilities of the role.

Specific Responsibilities

Leadership

- Understanding and being fully committed to the duties and responsibilities in relation to child protection and safeguarding young people;
- To model high standards of professional conduct.
- To lead on delivering outstanding student outcomes in Design Technology by contributing to:
 - Ensuring that schemes of work for Design Technology are relevant and up to date;
 - Implementing systems to share the latest subject developments for Design Technology across the team;
 - Ensuring that all assessments, moderation and administration of examinations for Design are completed accurately and on time;

To undertake a range of departmental leadership responsibilities, to be shared and agreed with other leaders in the department, allocated from:

- Leading on co-ordinating the sharing of best practice in teaching and learning across the Art and Design department;
- Monitoring and tracking student performance and implementing necessary intervention strategies to ensure students make outstanding progress, including those students who are most able, disadvantaged or have special educational needs;
- Supporting the Progress Leader with department self-evaluation and implementing subsequent improvements arising from the College's Standards Process and the College Improvement Plan;
- Leading relevant sections of Department Improvement Meetings;
- Contributing to the appraisal process for the department and supporting relevant staff with their professional development;
- Deputising for the Progress Leader in their absence.

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Classroom Teacher

To fulfil and maintain the Teaching Standards by:

- Demonstrating consistently high standards of personal and professional conduct;
- Setting high expectations which inspire, motivate and challenge students;
- Demonstrating good subject and curriculum knowledge;
- Planning and teaching well-structured lessons to a range of age groups and abilities, ensuring that all students make outstanding progress;
- Managing behaviour effectively to ensure a good and safe learning environment in which students can learn effectively;
- Making accurate and productive use of assessment to track the progress of each individual student in timetabled groups and intervene to narrow the gap where progress starts to fall behind;
- Fulfilling wider professional responsibilities by contributing to department and whole College improvement;
- Communicating and consulting effectively with relevant stakeholders;
- Attending meetings as set out in the College's meeting cycle.

Form Tutor

- To lead a tutor group and be responsible for the delivery of tutor time activities in accordance with the published schedule and as directed by the House Leader;
- To encourage tutees to comply with the College's values;
- To encourage the student voice and develop a form ethos that is in harmony with College values;
- To monitor student progress, following the College's tracking processes, mentoring tutees and intervening when progress is not as expected;
- To encourage high levels of attendance;
- To provide relevant information, advice and guidance to tutees.

Other

- To undertake any other reasonable duties as directed by the Principal.

Person Specification: Subject Leader: Design and Technology

SELECTION CRITERIA (no priority order)			
Qualifications	Essential	Desirable	Method of Assessment
Qualified Teacher Status / Degree relevant to the subject	X		Application form/Verified at interview
Evidence of further study in preparation for leadership		X	Application form
High standard of literacy	X		Application form/Interview
Commitment to Safeguarding	Essential	Desirable	Method of Assessment
Motivation to work with children and young people	X		Application form/Interview
Commitment to, and belief in, the equal value of all students	X		Application form/Interview
Ability to form and maintain appropriate relationships and personal boundaries with children and young people	X		Application form/Interview/Reference
Ability to raise the self-esteem and expectations of children and young people	X		Application form/Interview
Emotional resilience in working with challenging behaviours and attitudes to the use of authority and maintaining discipline	X		Application form/Interview
Teaching and Learning Experience	Essential	Desirable	Method of Assessment
Proven track record of outstanding outcomes	X		Application form/Interview
Proven track record of strong and effective behaviour management strategies	X		Application form/Interview
Experience of teaching Design Technology at KS3 and 4	X		Application form/Interview
Experience of teaching other Art and Design subjects		X	Application form/Interview
Excellent ability to use ICT in varied and innovative ways	X		Interview
Leadership and Interpersonal Skills	Essential	Desirable	Method of Assessment
Excellent ability to analyse and interpret data and use it to secure high student outcomes	X		Interview
Prior experience of leadership within Design Technology		X	Application form/Interview
Proven experience of leading a successful improvement project with measurable impact		X	Application form/Interview
Ability to communicate effectively and relate well to all stakeholders	X		Application form/Interview
Ability to motivate and inspire others to work collaboratively as part of a team	X		Application form/Interview
Creativity, energy and enthusiasm, with an added good sense of humour!	X		Application form/Interview
Evidence of resilience and working effectively under pressure	X		Application form/Interview
Effective time management and organisational skills	X		Application form/Interview
Additional Qualities	Essential	Desirable	Method of Assessment
Aspirations of future leadership of a department / team	X		Application form/Interview
Willingness to contribute to extra-curricular activities	X		Application form/Interview