
	<p>The Latimer Arts College Policy Document Learn, Achieve, Create</p>	
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Procedures:	Uniform: Sixth Form Dress Code
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<p>Aims: To secure exemplary business like standards of dress across the college, encouraging students to dress smart and think smart.</p>
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All students who attend The Latimer Arts College Sixth Form will adhere to the dress code.

Sixth Form students should present themselves in **smart, office style dress**.

Trousers: Office style smart trousers in black, grey, dark brown or other dark colour
Jeans, Chinos, shorts, leggings or three-quarter length trousers are not permitted.

Skirts: Plain office style smart skirts
Skirts must be no shorter than 3 inches above the knee and must be loose fitting
Skater skirts are not permitted.

Dresses: Plain smart style: no shorter than 3 inches above the knee and must be loose fitting

Shirts: Smart plain or pin-stripe shirts with a collar (no hoods)

or

Smart polo shirts in plain block colour (no bold patterns or stripes)

Plain t-shirts can be worn under shirts but shirts should be buttoned up

Ties are optional

Blouses: Formal top/blouse
No low cut tops, short tops showing midriff or transparent tops.
Strappy tops/vest tops/tops with shoulder gaps can only be worn under other tops or blazers/jackets

Footwear: Smart footwear. Flip-flops, trainers, canvas shoes/plimsolls or boots are not permitted.

Additional Optional Items:

Smart plain jumpers or cardigans, blazers or jackets. Hooded tops and sweatshirts are not permitted.

Outdoor wear: Should students wish to wear an outdoor jacket or coat to College, please be mindful that these should support the business like College policy. Coats should be of a plain colour and not emblazoned with badges, printed slogans or pictures. Jackets should not be too casual, for example denim, leather, tracksuit tops, hooded tops or sweatshirts. Outdoor jackets, coats, gilets and hats must be removed on entering the college buildings

Additional Information

- Apart from ears, no other body piercings are permitted.
- Other jewellery is permitted but should be kept to a minimum, in line with the office style dress code.
- Hair must be cut in a style suitable for college. Hair colour should look natural. Unnatural colours such as pink and green etc. are not permitted

During extreme weather conditions, daily moderations to the uniform procedures may be made by the Principal. For example, students may be permitted to wear alternative footwear if there are icy conditions or permitted to remove ties and blazers if the weather is extremely hot. Parents/carers will be notified, where relevant, on a day to day basis, through the use of School Gateway, should this be the case.

Valuables: Please note that for Sixth Form students mobile devices are permitted in college but should be accessed only in the Sixth Form Centre. Personal property brought into the college is done so at the owner's risk. We do encourage our students to respect each other's property and we do take reasonable steps to ensure the safety of such items. However, if things become lost or damaged, we cannot accept liability for this.

We would be grateful if parents/carers would consider donating blazers and ties at the end of Year 11 so that the college can recycle these.

Where there are breaches of the college's uniform procedures, sanctions, in line with the college's Behaviour Policy, will be applied accordingly. This may mean that students are sent home to get changed or placed in isolation and not permitted to attend timetabled lessons.