

Apprenticeship Fair Worksheet

Name:		Form group:		Date:	
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Before the Apprenticeship Fair



Check off these tasks once complete:

1. Read the Know-how library guide ' An introduction to apprenticeships. '	
2. Research the employers you'll be meeting at the Apprenticeship Fair. Consider the most important factors for you when choosing an employer.	
3. Use this research and the fair agenda to complete the sections below.	
4. Create a new shortlist using the Apprenticeships tool , with vacancies you might be interested in.	
5. Update your Applications list with any vacancies you're planning on applying to.	

Main goals for the Apprenticeship Fair: *What do you want to achieve from the event?*

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Apprenticeship Fair schedule: *Take a look at the [Apprenticeship Fair agenda](#).*

Which live sessions will you want to join? (Hint: There will be multiple sessions running at the same time, so you'll need to pick which is most relevant to you in each time slot. You can watch sessions back after they've finished though, so you won't miss out!)

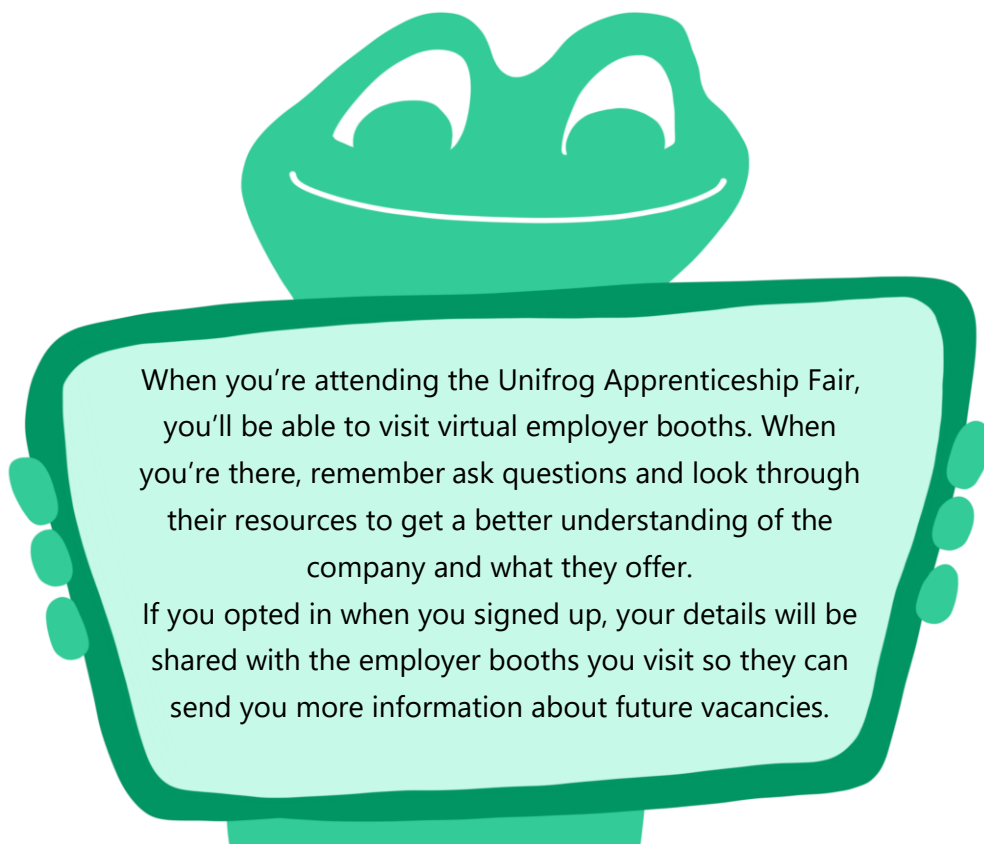


Time	Session	What do I want to learn in this session?



Employer representatives: Take a look at the [list of attending employers](#). Who will be best placed to answer your questions? During the fair, record their answers here.

Employer name	What do I want to ask them?	What was their answer?



After the Apprenticeship Fair

Initial thoughts after the fair: *Did anything particularly stand out or change your mind?*



Top three employers of interest and their apprenticeship entry requirements:

1. Employer:	Entry requirements:
2. Employer:	Entry requirements:
3. Employer:	Entry requirements:

Next steps: *What do you need to do next? When do you need to complete these tasks?*

I need to...	I will complete this by...
I need to...	I will complete this by...
I need to...	I will complete this by...

Unifrog tools that will be helpful: *Which tools could help you with your next steps?*

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