



Required from Term 6 / September 2024
(summer term handover desirable)

Full Time L12-16

**ASSISTANT PRINCIPAL: PASTORAL
SAFEGUARDING, ATTENDANCE AND BEHAVIOUR**

If you have an unrelenting determination to provide an exceptional educational experience for all students and relish the prospect of being an influential senior leader, then you should apply for this post.

Why come to Latimer?

"Pupils are happy to attend this school. The school's values include honesty, excellence, ambition, respect and teamwork. The school's culture is rooted in these values. There are positive relationships between staff and pupils. Staff have high expectations, and pupils live up to these".

"Staff are proud to work at the school. They feel well supported by leaders in respect of workload, well-being and managing pupils' behaviour. Staff value the professional development they receive".

This is a fantastic school to work in: as a result of our success and popularity we are over-subscribed and have a very strong local reputation. On interview we ask candidates for their impressions and without fail they comment on how wonderful our students are, the supportive team ethos amongst staff and how friendly the welcome is.

We genuinely care about our staff, their well-being and their professional development: we are a happy team, committed to working collaboratively and sharing the very best practice.

We are passionate about our vision for personal success for our students. Therefore, we need leaders with the ambition, talent and capacity to deliver this.

Our Assistant Principal Role

To raise standards and expectations, across the school, with a particular focus on inclusion.

Safeguarding: The successful candidate will be determined and show an unrelenting commitment to maintaining a culture of safeguarding and professional curiosity. They will be the DSL and strategically lead the DDSL and safeguarding team to maintain the high levels of support offered to our families. Identifying needs and managing pastoral support for individual students where necessary. Develop strong and effective partnerships with schools, agencies, local authorities and other relevant stakeholders.

Attendance: To maintain high levels of attendance and develop the whole school strategies to support this. To line manage the Attendance Officer and support them to engage all students in their education. To model and lead others in raising the profile of attendance through assemblies, mentoring and a rewards programme. To strategically manage the admissions process, attending appeal hearings and FAP meetings.

Behaviour: This person will work alongside the Vice Principal to manage day to day implementation of the behaviour policy and support the smooth running of the school. The responsibilities include line managing the Student Support Manager and a team of non-teaching staff who work across all year groups to maintain high levels of behaviour and attitudes to learning.

Other: To lead on designated sections of the School Improvement Plan and be accountable for its effective implementation.

To support the development of effective, high performing teams through modelling, training and coaching.

Ensure standards of support are effective across all areas of responsibility.

To lead the Parent Forum and continue to foster strong relationships with the parent community.

To lead on the well-being aspect of the pupil premium spend and ensure that this funding is used to remove barriers to learning and enhance the educational experience of those students who are eligible.

For an application form and further details, please visit the [teaching vacancies](#) page on our [website](#). Alternatively, please email vacancies@latimer.org.uk.

Closing Date: 9.00 am on Monday 18 March 2024

Interviews will take place: w/c 25 March 2024

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post will be subject to an enhanced DBS disclosure.

The Latimer Arts College values the diversity of our workforce and welcomes applications from all sectors of the community.