



## **Cover Supervisor**

### **Required As Soon As Possible**

**Grade G, Point 8-12 (£26,824 - £28,598 FTE / £19,954 - £21,274 Actual)**

**32 hours per week, 39 weeks per year**

*'Pupils are happy to attend this school. The school's values include honesty, excellence, ambition, respect and teamwork. The school's culture is rooted in these values. There are positive relationships between staff and pupils. Staff have high expectations, and pupils live up to these.'*

*'Staff are proud to work at the school. They feel well supported by leaders in respect of workload, well-being and managing pupils' behaviour. Staff value the professional development they receive.'*

We seek to appoint a Cover Supervisor to join our high-performing school, where students make progress that is above the national average.

As a Cover Supervisor you will need to cover a range of subjects and deliver pre-prepared work to classes in the absence of the teacher. The successful candidate will be able to think on their feet and show authority in the classroom, managing student behaviour effectively. Other duties may include supporting the work of classroom teachers when not deployed directly covering a class or covering non-teaching areas of the school.

The successful candidate will enjoy working with young people, be flexible and calm in their manner and possess a good sense of humour. You will be part of a team of four led by our Cover Lead.

Experience of working in secondary education is desirable but not essential. This role may be suited to anybody considering a career in teaching and there may be possibility of support from the school to obtain teaching qualifications.

The hours are 8:00am to 3:30pm Monday to Thursday, and 8.00am to 3.00pm Friday, with two unpaid breaks, totalling 60 minutes each day, term time only.

If you feel that you are the perfect candidate for the above role, or you would like more information, we would love to hear from you.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post will be subject to an enhanced DBS disclosure.

For an application form and further details, please contact Ms Ridley, Principal's PA, on 01536 720310 or email [vacancies@latimer.org.uk](mailto:vacancies@latimer.org.uk).

Please note we do not accept CVs as part of our application process.

**Closing date: 9.00am on Friday 6 February 2026**

**Interviews will be held w/c 9 February 2026**